

BERRYHILL BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES

February 12, 2024 6:00 PM
Berryhill Education Service Center
2900 1/2 South 65th w Ave
Tulsa, OK 74107

The meeting was called to order at 6:00 p.m. by Jack Lollis. Other board members present were Gerry Thames, Patty Lawson, Ronna Taylor and Danny Bean. Others present were Mark Batt, Julie Belk, Carmen Hollaway, Austin Barrington, Christina Barrington and Mandy Lonsdale.

A motion was made by Gerry Thames and seconded by Patty Lawson to approve the minutes of the January 8, 2024 Regular Meeting and the January 24, 2024 Special Meeting.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes.

Superintendent's Report: Mr. Batt gave an update on the sewer project. Plans have gone back to the City of Sand Springs engineers then the project should go out for bid. Bids should be back around spring break in March. Construction on the sewer project could begin in late March.

Financial Report: Mr. Batt gave a year to date financial report. **Payroll:** For February \$640,000, \$592,000 last year. Year to date \$4 million, \$3.7 million last year. **General Fund: Revenue:** FY 24- \$2.4 million, \$2.4 million last year. Year to date \$7.9 million, \$7.1 million last year. **Expenditures:** FY 24 \$124,000, last year \$127,000. Year to date \$1.3 million, \$1.18 million last year. **Building Fund: Revenue** Year to date \$794,000, \$530,000 last year. **Expenditures:** FY 24 \$200,000, last year \$164,000

Cash Balances: General \$3.4 million, last year \$2.75 million **Building** \$622,000, last year \$367,000.

Hearings and Correspondence: The Weighted GPA presentation by Mr. Robb was postponed and will be made at the March 11, 2024 regular board meeting.

Business Agenda:

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve encumbrances: **General Fund** 317-361 **Building Fund** 65-67 **Bond Fund** 31 18-19 **Activity Fund** 485-574

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to approve the 2023 Financial Audit as presented on January 8, 2024 by Jan Schilling from the office of Patten & Odom CPA's.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve Fundraiser Requests for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Gerry Thames and seconded by Patty Lawson to consider and vote in open session to approve Volunteers for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve the submitted 2024-2025 school calendar *to be revised with discussed changes including: change Tuesday, October 22, 2024 and Friday March 14, 2025 to in session days and change Thursday October 17, 2024 to an early-out day.*

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

Regular Board Meeting Minutes

February 12, 2024

Page 2

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to approve Canceled Student Transfers for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Thames -yes, Taylor - yes, Bean -yes

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to approve Student Transfers for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson -yes, Thames - yes, Taylor - yes, Bean -yes

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve a License Agreement with Employee Evaluation Systems Inc for the OKTLE, SEES and MCREL employee evaluations for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to accept a bid from Midwest Bus Sales to purchase a 2021 Thomas school bus for \$77,000 as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor -yes, Bean -yes

Mr. Batt plans to keep searching for another used bus to purchase as there will still be transportation bond money available.

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve Attachment A Surplus items as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean -yes

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to approve the School Policy Book.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean -yes

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve Substitute Teacher Applications for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Thames -yes, Taylor -yes, Bean -yes

New Business: Clarissa Robb will be a long term substitute for the HS Art Class and Mr. Batt recommended Clarissa as an Adjunct Teacher for 4 hours of High School Art for the remainder of the 2023-2024 school year.

A motion was made by Ronna Taylor and seconded by Gerry Thames to consider and vote in open session to approve Clarissa Robb as Adjunct Teacher for 4 hours of High School Art for the remainder of the 2023-2024 school year.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

Executive Session:

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to convene to executive session at 6:25 p.m. for discussion on personnel and superintendent evaluation pursuant to Oklahoma Stat. Title 25, Section 307 (B) (1).

Vote: Lollis - yes, Lawson - yes, Thames -yes, Taylor - yes, Bean - yes

The Board was deemed back in session at 6:36 p.m.

Statement of Executive Session: Board discussed personnel and superintendent's evaluation

Attendance for Executive Session: Danny Bean, Ronna Taylor, Mark Batt, Gerry Thames, Jack Lollis and Patty Lawson

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve 2024 Teacher of the Year and 2024 District Support Person of the Year Stipends as submitted.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Patty Lawson and seconded by Gerry Thames to consider and vote in open session to accept a resignation from David Miller as submitted.

Vote: Lollis - yes, Lawson -yes, Thames - yes, Taylor - yes, Bean -yes

A motion was made by Patty Lawson and seconded by Gerry Thames to employ Clarissa Robb as a Substitute Teacher for the High School Art Classes for the remainder of the 2023-2024 school year as submitted.

Vote: Lollis -yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

A motion was made by Patty Lawson and seconded by Danny Bean to employ Crystal Rogers as an Elementary Paraprofessional as of February 13, 2024 for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson- yes, Thames - yes, Taylor - yes, Bean -yes

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve Extra Duty Assignments for the 2023-2024 school year as submitted.

Vote: Lollis - yes, Lawson -yes, Thames - yes, Taylor - yes, Bean - yes


Adjournment:

A motion was made by Jack Lollis and seconded by Danny Bean to consider and vote in open session to adjourn the meeting at 6:39p.m.

Vote: Lollis - yes, Lawson - yes, Thames - yes, Taylor - yes, Bean - yes

Respectfully submitted,

Carmen Hollaway
Minutes Clerk



Board President

3-11-24

Date