

BERRYHILL BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES

July 29, 2024 6:00 PM  
Berryhill Education Service Center  
2900 1/2 South 65th w Ave  
Tulsa, OK 74107

The meeting was called to order at 6:00 p.m. by Jack Lollis. Other board members present were Patty Lawson, Ronna Taylor, Danny Bean and Amanda Lonsdale. Others present were Mark Batt, Julie Belk, Michael Carter, James McMullin, Jeff Westfall, Randy Martin and Carmen Holloway.

A motion was made by Ronna Taylor and seconded by Danny Bean to approve the minutes of the June 10, 2024 regular meeting and the June 26, 2024 special meeting.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

**Hearings and Correspondence:** None for this meeting.

**Superintendent's Report:** Mr. Batt gave a few campus updates. The Maiden wooden carving across from the North Elementary will be taken down to be repaired and placed back once repaired. The South Elementary parking lot has been resurfaced and lines repainted. Will be getting a quote to do the same on other parking lots around campus. The doors at the Activity Center have been covered with the Berryhill logo treatments like the window treatments at the other building across the campus. Danny Buckner and some of his crew have replaced the boards on the bridge between the High School and Activity Center.

**Financial Report:** Mr. Batt gave the financial report for year end FY 2024. **Payroll:** \$7.7 million, last year \$7.2 million and 2022 \$6.95 million. Projecting 2025 Payroll to be \$8.2 million. Will be adding Speech Pathologists and Occupational Therapist to the payroll this year which will equal 3.5 positions. \$200,000 offset from formerly paying by contracted services. **General Fund: Revenue:** \$12.4 million, \$11.1 million last year and \$10.4 million in 2022. **Expenditures:** Not including payroll. \$2.1 million, \$1.9 million last year and \$1.75 million in 2022. State aid is projected to finish at \$4.5 million but could be \$4.7 to \$4.8 million. Finished 2023 at \$3.7 million. **Building Fund Revenue:** \$1.1 million, last year \$710,000 and \$498,000 in 2022. Interest earnings have increased from \$52,000 to \$234,000 and the Redbud Fund earnings increased from \$46,000 to \$236,000. **Expenditures:** \$353,000, \$328,000 last year and \$197,000 in 2022. **Cash Balances: General** \$3.8 million, last year \$3.2 million, 2022 \$2.7 million, 2021 \$2.2 million. **Building** \$834,000, last year \$385,000, 2022 \$337,000, 2021 \$154,000.

**Business Agenda:**

A motion was made by Danny Bean and seconded by Mandy Lawson to consider and vote in open session to approve fund encumbrances: **General Fund** 127-179 **Building Fund** 33-35, **Bond Fund** 31-5, **Bond Fund** 34 -1, **Sinking Fund** 41 - 1 and **Activity Fund** 1-55 as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve the renewal of a Lease Purchase #2022029402 with American Heritage Bank for the fiscal year ending June 30, 2025 as submitted. Vote: Lollis -yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale -yes

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve the Renewal of the Sublease Agreement dated November 1, 2020 between the District and Tulsa County Industrial Authority for the fiscal year ending June 30, 2025 as required under the provisions of the agreement as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve the renewal of a Lease Purchase for the fiscal year ending June 30, 2025 as required under the provisions of the equipment lease/purchase agreement dated June 1, 2022 between the District and MR, Inc. as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve Revised Policies: FDA Students: Enrollment Requirements, FDC-R1 Attendance Policy (Regulation) and New Policy: EIEC Released Time Courses as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve Student and Adult Lunch Prices for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Mandy Lonsdale and seconded by Patty Lawson to consider and vote in open session to approve a Student Transportation Contract with Tulsa Technology Center for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Patty Lawson and seconded by Mandy Lonsdale to consider and vote in open session to approve a Memorandum of Understanding with CREOKS Mental Health Services for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson -yes, Taylor - yes, Bean -yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve E-Rate Consulting Services Multi-Year Renewal Option E-Rate FY 2025-2026 with Kellogg & Sovereign Consulting as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve a University of Central Oklahoma Teacher Education Program Partner School Agreement as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale - yes

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve a Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve an IEP Process Agreement with Theresa Martins, dba Northeastern Oklahoma Assessments and More LLC for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Patty Lawson and seconded by Danny Bean to consider and vote in open session to approve a School Psychologist Contract Service Agreement with Northeastern Oklahoma Assessments and More LLC for the 2024-2025 school year as submitted. (Replacing the previously approved contract with Foundations Pediatric Therapy). Vote: Lollis -yes, Lawson - yes, Taylor -yes, Bean -yes, Lonsdale -yes.

A motion was made by Patty Lawson and seconded by Danny Bean to consider and vote in open session to approve Student Transfer Capacities for 1st Quarter 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson -yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve the Berryhill Public Schools Emergency Response Plan for the 2024-2025 school year as submitted.

Vote: Lollis -yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale -yes.

A motion was made by Mandy Lonsdale and seconded by Patty Lawson to consider and vote in open session to approve Substitute Teachers for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Mandy Lonsdale and seconded by Patty Lawson to consider and vote in open session to approve Amy Haraughty as Adjunct for 4 periods of Elementary Education for the 2024-2025 school year.  
Vote: Lollis -yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve Austin Jarvis as Adjunct for 3 periods of Physical Education ( Competitive Athletics) for the 2024-2025 school year.  
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Ronna Taylor and seconded by Mandy Lonsdale to consider and vote in open session to approve Nichole Tate as Adjunct for 4 periods of Middle School Science and 2 periods of Physical Education (Competitive Athletics) for the 2024-2025 school year.  
Vote: Lollis -yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve Trey Walker as Adjunct for 4 periods of Middle School Science and 2 periods of Physical Education (Competitive Athletics) for the 2024-2025 school year.  
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve Taylor McPherson as Adjunct for 2 periods of Intermediate Math and 2 periods of Secondary English for the 2024-2025 school year.  
Vote: Lollis - yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve bids/contracts for new sewer system project as submitted.  
Vote: Lollis - yes, Lawson -yes, Taylor- yes, Bean - yes, Lonsdale - yes.

**New Business:** Mr. Batt received a Contract today from Apptegy for teacher/student/administration communications and recommended approval. It will take the place of previously used School Messenger.  
A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve a Master Services Agreement with Apptegy for the 2024-2025 school year as submitted.  
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

**Executive Session:** A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to convene to executive session at 6:43 p.m. for discussion on personnel, salaries and Student Transfer Denial Appeal pursuant to Oklahoma Stat. Title 25, Section 307 (B) (1).  
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

The Board was deemed back in session at 7:06 p.m.

**Statement of Executive Session:** Board discussed personnel, salaries and student transfer denial appeal

**Attendance for Executive Session:** Mark Batt, Jack Lollis, Patty Lawson, Ronna Taylor, Danny Bean, Mandy Lonsdale, Julie Belk and Doug Price

A motion was made by Mandy Lonsdale and seconded by Danny Bean to consider and vote in open session to accept a resignation from Lanette Duncan as submitted.  
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale -yes

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to employ Clarissa Robb as a 6th grade teacher for the 2024-2025 school year as submitted.

Vote: Lollis -yes, Lawson- yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Ronna Taylor and seconded by Mandy Lonsdale to consider and vote in open session to employ Terri Wickliffe as a High School Math Teacher for the 2024-2025 school year as submitted.

Vote: Lollis -yes, Lawson -yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve employee salaries for the 2024-2025 school year as submitted.

Vote: Lollis -yes, Lawson-yes, Taylor -yes, Bean - yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to **Approve** a Student Transfer Denial Appeal as submitted.

Vote: Lollis -yes, Lawson -yes, Taylor -yes, Bean -yes, Lonsdale - yes

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to accept a Resignation from Rachel Foley as submitted.

Vote: Lollis - yes, Lawson -yes, Taylor -yes, Bean - yes, Lonsdale - yes.

**Adjournment:**

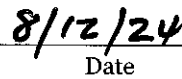
A motion was made by Jack Lollis and seconded by Danny Bean to consider and vote in open session to adjourn the meeting at 7:15 p.m.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

Respectfully submitted,

Carmen Hollaway  
Minutes Clerk

  
Board President

  
Date