

BERRYHILL BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES

September 9, 2024 6:00 PM
Berryhill Education Service Center
2900 1/2 South 65th w Ave
Tulsa, OK 74107

The meeting was called to order at 6:00 p.m. by Jack Lollis. Other board members present were Ronna Taylor, Danny Bean and Amanda Lonsdale. Others present were Mark Batt, Julie Belk, Patty Lawson, Ron Lawson, Scott Robb, Amanda Vaughn, Alyssa Sisemore and Carmen Hollaway.

A motion was made by Ronna Taylor and seconded by Danny Bean to approve the minutes of the August 12, 2024 regular meeting.

Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

Hearings and Correspondence: Mr. Robb, the High School Principal presented the Drop-Out Report to the board.

Financial Report: Mr. Batt gave an overview of financial numbers. **Building Fund Revenue: Ad Valorem** - FY 24 \$320,000, FY 23 - \$301,000, FY 22 - \$286,000 and FY 21 - \$262,000. **Redbud Funding** FY 24 - \$236,000, FY 23 - \$46,000, FY 22 - \$60,000, FY 21 - No Redbud money. **Interest Earnings** FY 24 - \$234,000, FY 23 - \$52,000, FY 22 - \$6,000, FY 21 - \$7,000. **Building Fund Expenditures:** FY 24 - \$353,000, FY 23 - \$328,000, FY 22 - \$197,000. **Cash Balances - General Fund:** \$2,794,465.89, last year \$2,190,933.41 **Building Fund:** \$788,298.48, last year \$334,817.96. **Payroll:** FY 25 - \$661,000, last year \$643,000. Year to date: \$812,000, last year \$772,000. **General Fund Revenue:** \$809,701.10, last year \$641,789.76. This year's revenue includes some federal claims that came in after July 1st. Year to date: \$3,385,994.97, last year \$2,932,092.29. **Expenditures:** Year to date including payroll \$1,479,311.07, last year \$1,421,332.22. **Cash Forward:** \$2,443,602.59 **Building Fund Revenue:** Year to date \$883,440.52, last year \$437,925.98. **Expenditures:** \$88,826.73, last year \$95,295.17. **Cash Forward:** \$834,860.54, last year \$381,944.80.

There is around \$78,000 in transportation bond money that will be partly be used to purchase a used 2022 Thomas bus for \$70,000. The bus has 13,000 miles on it. Will be used as a route bus.

Business Agenda:

A. A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve fund encumbrances: **General Fund 203-246 Building Fund 37-42 Bond Fund 33- 1 Bond Fund 32 -6-10 and Activity Fund 101-158** as submitted.

Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes

B. A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve the 2024-2025 Estimate of Needs and Financial Statement of the Fiscal Year 2023-2024 as submitted.

Vote: Lollis -yes, Taylor - yes, Bean - yes, Lonsdale -yes

Jack Lollis asked for a motion and a second to approve agenda items **C-E** after discussion on any of the items.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve agenda items C-E as submitted.

Vote: Lollis - yes, Taylor -yes, Bean -yes, Lonsdale -yes

C. Fundraisers for the 2024-2025 school year

D. Volunteer applications for the 2024-2025 school year

E. Substitute Teacher applications for the 2024-2025 school year.

F.A motion was made by Mandy Lonsdale and seconded by Danny Bean to consider and vote in open session to approve **Revised Policies:** DBCA Standards of Performance and Conduct for Teachers, DEC-R2 Sick Leave Support Personnel (Regulations), DEC-E4 Personal Leave Request Form, DOAC Support Personnel Suspension, Demotion, Nonrenewal, or Termination, DOBD Suspension of Certified Personnel, EGG Prohibition of Race and Sex

Discrimination in Curriculum and Complaint Process, EIED Graduation Requirements. **New Policies:** DO Termination of Employment Teachers, EMI Voluntary Private Prayer and Moment of Silence, FEH Transfers of

Special Education Students, CKAH Use of Automatic External Defibrillator, CKAH-P (2024) Sudden Cardiac Emergency Response Plan - Middle School Site and CKAH -P (2024) Sudden Cardiac Emergency Response Plan High School Site as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes

G. A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve Kelcee Henry as Adjunct for 2 periods of 2019 Physical Education/Health/Safety for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes

H. A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve Dana Doyle as Adjunct for 1 period of 2028 Maskoke-Semvnole for the 2024-2025 as submitted. Vote: Lollis - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

I. A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve a Participation Agreement among OSDE, PCG and Berryhill Schools for Medicaid Billing Services for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

Jack Lollis asked for a motion and a second to approve agenda items **J & K** after discussion on either item. A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to approve Agenda Items **J & K** as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

J. Student Transfers 1-8.

K. Canceled Student Transfers 1-27.

L. A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve a Memorandum of Understanding with Tulsa Technology Center for Academic Credits including Math and Science Courses taught through Tulsa Technology Center for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean -yes, Lonsdale - yes.

M. A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve an Agreement to subscribe to the OSSBA Assemble Meeting Service for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

N. A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to approve a request to open New Activity Account Leadership #922 with \$8,675 transferring from STUCO #925 to new #922 as submitted. Vote: Lollis - yes, Taylor - yes, Bean -yes, Lonsdale - yes

O. A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve employment of Stephen L Smith Corp as financial consultant to the school district for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

New Business: None for this meeting

Executive Session: A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to convene to executive session at 6:34 p.m. for discussion on student transfer appeals, personnel, employee

contracts, superintendent's contract, board member's resignation and replacement and superintendent evaluation pursuant to Oklahoma Stat. Title 25, Section 307 (B) (1).

Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes

The Board was deemed back in session at 6:59 p.m.

Statement of Executive Session: Board discussed transfer appeals, personnel, contracts, board member's resignation and superintendent's evaluation.

Attendance for Executive Session: Mark Batt, Jack Lollis, Ronna Taylor, Danny Bean and Mandy Lonsdale.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to **Deny** Student Transfer Appeal (O) as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale -yes

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to **Deny** Student Transfer Appeal (P) as submitted. Vote: Lollis -yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Ronna Taylor and seconded by Mandy Lonsdale to consider and vote in open session to accept a resignation from Vickii Bush as submitted. Vote: Lollis -yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to employ Evan Shook as an Elementary Special Education Paraprofessional for the 2024-2025 school year as submitted. Vote: Lollis -yes, Taylor -yes, Bean - yes, Lonsdale -yes.

A motion was made by Mandy Lonsdale and seconded by Ronna Taylor to consider and vote in open session to employ Aubree Majors as a High School Special Education Paraprofessional for the 2024-2025 school year as submitted. Vote: Lollis -yes, Taylor -yes, Bean -yes, Lonsdale - yes

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to employ Bryson Myers for part-time maintenance/custodial help for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to employ Kailey Hagins as a part-time Nurse's Assistant for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Mandy Lonsdale and seconded by Danny Bean to consider and vote in open session to approve Employee Contracts for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean -yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve the Superintendent's Contract for the 2024-2025 school year as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Mandy Lonsdale and seconded by Danny Bean to consider and vote in open session to accept a Resignation as Board Member from: Patty Lawson effective 9/9/2024 as submitted. Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale -yes.


Adjournment:

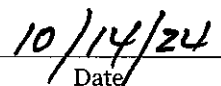
A motion was made by Jack Lollis and seconded by Danny Bean to consider and vote in open session to adjourn the meeting at 7:06 p.m.

Vote: Lollis - yes, Taylor - yes, Bean - yes, Lonsdale - yes

Respectfully submitted,

Carmen Hollaway
Minutes Clerk


Board President


Date