

BERRYHILL BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES

August 12, 2024 6:00 PM
Berryhill Education Service Center
2900 1/2 South 65th w Ave
Tulsa, OK 74107

The meeting was called to order at 6:00 p.m. by Jack Lollis. Other board members present were Patty Lawson, Ronna Taylor, Danny Bean and Amanda Lonsdale. Others present were Mark Batt, Julie Belk, and Carmen Hollaway.

A motion was made by Danny Bean and seconded by Mandy Lonsdale to approve the minutes of the July 29, 2024 regular meeting.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

Hearings and Correspondence: None for this meeting.

Financial Report: Mr. Batt gave a quick overview of financial numbers for year end FY 2024. **State Aid:** Final numbers for FY 24 \$4.7 million. \$4.6 million projected for FY25 final number could be higher. **Building Fund Revenue:** Revenue is up as interest earnings have increased from \$52,000 to \$234,000 and the Redbud Fund earnings increased from \$46,000 to \$236,000. **Cash Balances: General** \$3.8 million, last year \$3.2 million, 2022 \$2.7 million, 2021 \$2.2 million. Estimate \$3.9 million for FY25 **Building** \$834,000, last year \$385,000, 2022 \$337,000, 2021 \$154,000. Estimate \$835,000 for FY 25. There is a \$837,000 balance in the bond fund 31. Still owe \$279,000. There is a \$50,000 contingency on the baseball/softball project
All of the ESSER Funds have been spent. Will receive \$92,000 from the Security Grant for this year. Will upgrade more doors, install badge readers at entrance doors and install a new intercom system at the North Elementary.

Business Agenda:

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve fund encumbrances: **General Fund 180-202 Building Fund 36 Bond Fund 31- 6-7 Bond Fund 32 -5 and Activity Fund 56-100** as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Mandy Lonsdale and seconded by Ronna Taylor to consider and vote in open session to approve Local Advisory Committee for the 2024-2025 school year as submitted.

Vote: Lollis -yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale -yes

A motion was made by Patty Lawson and seconded by Danny Bean to consider and vote in open session to approve Student Transfers 1-91 for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve Fundraiser Requests for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

A motion was made by Patty Lawson and seconded by Danny Bean to consider and vote in open session to approve Chad Little as Adjunct for 2 periods of Physics for the 2024-2025 as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve Caitlyn Ward as Adjunct for 1 period of Humanities for the 2024-2025 school year as submitted.

Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve Policy: Revised Policy DHAC Staff Members & Electronic or Digital Communications as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Ronna Taylor and seconded by Mandy Lonsdale to consider and vote in open session to approve Appendix A: Approved Electronic/Digital Communications Platforms (For Policy DHAC) as submitted. Vote: Lollis - yes, Lawson -yes, Taylor - yes, Bean -yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Ronna Taylor to consider and vote in open session to approve a Pre-ETS Collaborative Agreement for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve the 2024-2025 General Fund Categorical Budget as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale - yes

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to approve the Berryhill Public Schools Athletic Emergency Action Plan for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve Volunteers for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson - yes, Taylor -yes, Bean - yes, Lonsdale - yes.

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve Substitute Teacher Applications for the 2024-2025 school year as submitted. Vote: Lollis -yes, Lawson - yes, Taylor -yes, Bean -yes, Lonsdale -yes.

New Business: Mr. Batt received a Resignation from Deanna Cotton today effective August 12, 2024 and he recommended approval.

A motion was made by Mandy Lonsdale and seconded by Danny Bean to consider and vote in open session to approve a Resignation from Deanna Cotton as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean -yes, Lonsdale -yes.

Executive Session: A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to convene to executive session at 6:28 p.m. for discussion on personnel, extra duties, hourly timesheet rates and superintendent evaluation pursuant to Oklahoma Stat. Title 25, Section 307 (B) (1). Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

The Board was deemed back in session at 6:41 p.m.

Statement of Executive Session: Board discussed personnel, extra duties, hourly timesheet rates

Attendance for Executive Session: Mark Batt, Jack Lollis, Patty Lawson, Ronna Taylor, Danny Bean, Mandy Lonsdale and Julie Belk.

A motion was made by Ronna Taylor and seconded by Danny Bean to consider and vote in open session to employ Michael Lawson as bus driver and maintenance for the 2024-2025 school year as submitted. Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale -yes

A motion was made by Danny Bean and seconded by Mandy Lonsdale to consider and vote in open session to employ Garrett Jenkins as an In-House Aide for the 2024-2025 school year as submitted.
Vote: Lollis -yes, Lawson- yes, Taylor - yes, Bean -yes, Lonsdale -yes.

A motion was made by Ronna Taylor and seconded by Patty Lawson to consider and vote in open session to employ Amber Rogers as a School Nurse for the 2024-2025 school year, pending her release from Jenks Public Schools as submitted.
Vote: Lollis -yes, Lawson -yes, Taylor - yes, Bean - yes, Lonsdale -yes.

A motion was made by Danny Bean and seconded by Patty Lawson to consider and vote in open session to approve Extra Duty Assignments for the 2024-2025 school year as submitted. Will replace Rachel Foley's name with Amber Rogers when hired.
Vote: Lollis -yes, Lawson-yes, Taylor -yes, Bean - yes, Lonsdale -yes.

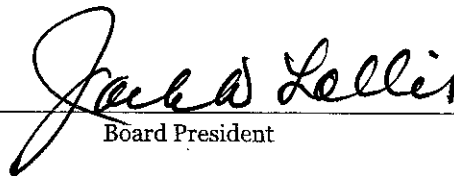
A motion was made by Patty Lawson and seconded by Ronna Taylor to consider and vote in open session to approve Hourly Timesheet Rates for the 2024-2025 school year as submitted.
Vote: Lollis -yes, Lawson -yes, Taylor -yes, Bean -yes, Lonsdale - yes

Adjournment:

A motion was made by Jack Lollis and seconded by Danny Bean to consider and vote in open session to adjourn the meeting at 6:44 p.m.
Vote: Lollis - yes, Lawson - yes, Taylor - yes, Bean - yes, Lonsdale - yes

Respectfully submitted,

Carmen Hollaway
Minutes Clerk


Board President


Date