

MINUTES
Berryhill Public Schools
Special Meeting of the Board of Education
Thursday, September 11, 2025
Berryhill Schools Administration Office
2900 1/2 S 65TH W Ave
Tulsa, Oklahoma 74107
6:00 PM

Attendance Taken at 6:01 PM.

Danny Bean: Absent
Dusty Hutchison: Present
Jack Lollis: Present
Mandy Lonsdale: Present
Ronna Taylor: Present

I. ROUTINE

A. Call meeting to order.

The meeting was called to order by Jack Lollis at 6:00 pm

B. Roll Call.

C. Approval of minutes of the Regular Board Meeting held August 11, 2025

A motion to approve the minutes of the regular board meeting held August 11, 2025. This motion, made by Dusty Hutchison and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent
Dusty Hutchison: Yea
Jack Lollis: Yea
Mandy Lonsdale: Yea
Ronna Taylor: Yea

D. Financial/Superintendent's Report

E. Principal's Report - Mr. Robb

Mr. Robb, the High School Principal, presented the 2025-2026 High School Remediation Plan and Drop-out Report to the board. He also gave an update on cell phones at the High School. There have been 17 phones confiscated from students since school started. However, students are doing well without phones during school hours and seem to be more engaged in class and socially. Mr. Robb thinks the change has been very beneficial for the students overall.

II. GENERAL CONSENT AGENDA

Discussion and possible board action to approve consent agenda items A - P

(These items may be approved by one board motion, unless any board member desires to have a separate vote on any or all of these items)

A motion to approve consent agenda items A - P. This motion, made by Mandy Lonsdale and seconded by Dusty Hutchison, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

A. FUND ENCUMBRANCES: General Fund 199-224 Building Fund 48-54 Bond Fund 31 6- 11 Bond Fund 32 10 Bond Fund 34 1 Activity Fund 111- 223

B. 2025-2026 Categorical Budget - General Fund

C. Stephen L. Smith Corp Contract for Services for FY 2025-2026

D. 2025-2026 Transition Work Adjustment Program Memorandum of Understanding with Goodwill Industries

E. A Memorandum of Understanding with Tulsa Technology Center which includes academic credit agreement for math and science courses for the 2025-2026 school year.

F. **Revised Policies:** EFA-R1 School Library Media Center Selections of Materials (Regulation), FFACA Medication: Administering to Students, EHBC-R35 Special Education Services Child Find

New Policies: DMB-R4 Professional Development Certification Reimbursement Program, EIF Student Classification, EIF-R Student Classification (Regulation), EHBC- Special Education, EHBC-R1 Criteria for Eligibility Special Education (Regulation), EHBC-R2 Special Education (Regulation) and EHBC-R4 Special Education Services for Children Enrolled in Private School.

G. Parchment online transcript service price changes.

H. StudentTracker for High Schools Agreement for Districts or High Schools for the 2025-2026 school year.

I. Roof Maintenance Agreement with Exterior Solutions Group LLC for FY 2025-2026

J. Contract for Oklahoma School Based Health Services Program with Public Consulting Group LLC (PCG) for the 2025-2026 school year.

K. Volunteers for the 2025-2026 school year.

L. District to apply for the Teacher Empowerment Program to provide a stipend for Teachers of the Year.

M. Approved and Canceled Student Transfers

N. Substitute Teacher Applications for the 2025-2026 school year.

O. 2025-2026 Booster Club and Organizations Sanctioning for Berryhill Baseball Boosters, Berryhill Quarterback Club and Berryhill Education Foundation.

P. 2025-2026 Estimate of Needs and Financial Statements of the fiscal year 2024-2025

III. EXECUTIVE SESSION

A. Board to consider and vote to convene to executive session for discussion on personnel, extra duty schedules, hourly timesheet rates, employee contracts, superintendent's evaluation and discussing the purchase and appraisal of real property pursuant to Okla Stat Title 25, Section 307 (B) (3)

A motion to convene to executive session at 6:35 pm. This motion, made by Dusty Hutchison and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent
Dusty Hutchison: Yea
Jack Lollis: Yea
Mandy Lonsdale: Yea
Ronna Taylor: Yea

B. Acknowledge the board's return to open session.

Jack Lollis deemed the board out of executive session at 6:58pm

C. Statement of executive session

Board discussed personnel, salaries, and land purchase.

D. Board to consider and take action to accept a resignation from Lynsi Whitaker.

A motion to approve a resignation from Lynsi Whitaker. This motion, made by Ronna Taylor and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent
Dusty Hutchison: Yea
Jack Lollis: Yea
Mandy Lonsdale: Yea
Ronna Taylor: Yea

E. Board to consider and take action to employ Shilo Jackson as a Special Education Paraprofessional for the 2025-2026 school year.

A motion to employ Shilo Jackson as a special education paraprofessional for the 2025-2026 school year. This motion, made by Mandy Lonsdale and seconded by Ronna Taylor, Carried.

Danny Bean: Absent
Dusty Hutchison: Yea
Jack Lollis: Yea
Mandy Lonsdale: Yea
Ronna Taylor: Yea

F. Board to consider and take action to approve Extra Duty Schedules for the 2025-2026 School year.

A motion to approve the Extra Duty Schedules for the 2025-2026 school year. This motion, made by Mandy Lonsdale and seconded by Dusty Hutchison, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

G. Board to consider and take action to approve Hourly Timesheet Rates for the 2025-2026 school year.

Motion to approve hourly timesheet rates for the 2025-2026 school year. This motion, made by Dusty Hutchison and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

H. Board to consider and take action to approve reimbursement of special education certification testing costs for 2 teachers.

A motion to approve reimbursement of special education certification testing costs for Sarah Applegate and Katie Shelton. This motion, made by Dusty Hutchison and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

I. Board to consider and take action to approve Employee Contracts for the 2025-2026 school year.

A motion to approve Employee Contracts for the 2025-2026 school year. This motion, made by Mandy Lonsdale and seconded by Dusty Hutchison, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

J. Discussion, consideration and vote to approve a Purchase and Sale Agreement between the District and Berryhill Creek Development, LLC (the "Agreement") for the acquisition of certain real estate located in the North Half of the Southwest Quarter (N/2 SW/4) of Section Seventeen (17), Township Nineteen (19) North, Range Twelve (12) East, Tulsa County, State

of Oklahoma by purchase and donation pursuant to the terms and conditions contained in the Agreement.

Discussion, consideration and vote to approve a Purchase and Sale Agreement between the District and Berryhill Creek Development, LLC (the "Agreement") for the acquisition of certain real estate located in the North Half of the Southwest Quarter (N/2 SW/4) of Section Seventeen (17), Township Nineteen (19) North, Range Twelve (12) East, Tulsa County, State of Oklahoma by purchase and donation pursuant to the terms and conditions contained in the Agreement. This motion, made by Ronna Taylor and seconded by Mandy Lonsdale, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

IV. ADJOURNMENT

A. Board to consider and vote to adjourn the meeting

A motion to adjourn the meeting at 7:02pm. This motion, made by Jack Lollis and seconded by Dusty Hutchison, Carried.

Danny Bean: Absent

Dusty Hutchison: Yea

Jack Lollis: Yea

Mandy Lonsdale: Yea

Ronna Taylor: Yea

A handwritten signature in cursive script that reads "Jack Lollis". The signature is written in dark ink and is positioned in the lower right area of the page.

